

Condominium Checklist

1. Map, with original signatures, must have Declarations with it. (Record simultaneously, however our office records the plat first then the declarations) 57-8-13(1)(a); 57-8-12-(1) UCA
2. Map must contain:
 - Signature of Utah Licenced Land Surveyor: 57-8-13(1); 57-8-13(1)(b) UCA
 - Signatures & acknowledgments of owners of record: 57-8-10(8)(a) UCA
 - Surveyors certificate: Needs to have condominium language and refer to the provisions of section 57-8-13(1)(b) of the Utah Condominium Ownership Act.
 - Approval of Legislative Body: 57-8-35 UCA
 - Description of perimeter of project: 57-8-13(1)(a) UCA
 - Location and dimensions of units: 57-8-13(1)(a)(i)(ii)(iii); 57-8-10(2)(a)(ii) UCA
 - Elevations: 57-8-13(1)(a)(iii) UCA
 - Units must each have a distinguishing number or symbol: 57-8-13(1)(a)(v); 57-8-3(27) UCA
 - Easements (if feasible) 57-8-13-(1)(a)(iv) UCA
3. Declaration must contain:
 - Description of the perimeter of project: 57-8-10(2)(a)(I) UCA
 - Undivided interest each unit has in the common area: 57-8-7; 57-8-10(2)(d)(I) UCA
 - Executed and acknowledged by all record holders: 57-8-10(8)(a) UCA
4. Addresses for all units should be on plat.