

## Annexation Map Checklist

1. Check Name. There cannot be another annexation by that same name in the county.
2. Check Signatures on plat submitted.
  - Surveyor
  - Legislative Body (implied)
  - Recorder - To attest to the legislative body approval
3. Seals (see item 2)
  - Surveyor
  - Recorder

Each annexation recorded in Duchesne County is required to have each of the following 4 items as stated in 10-2-425 UCA :

- Notice of impending boundary action
- Certificate of annexation
- Approved final local entity plat
- Certified copy of the ordinance approving annexation