



## DUCHEsNE COUNTY COMMISSION

Ronald Winterton, Chairman; Ken Burdick, Member; Greg Todd, Member

P.O. Box 270

Duchesne, Utah 84021-0270

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### **DUCHEsNE COUNTY RODEO INVITATION TO BID**

DUCHEsNE COUNTY HEREBY GIVES NOTICE OF INTENT TO SOLICIT FOR PRICE QUOTATIONS FOR A RODEO PRODUCER AND CONTRACTOR TO PERFORM TWO RODEOS IN DUCHEsNE, UTAH FOR THE YEARS OF 2017, 2018, 2019. THE DUCHEsNE COUNTY FAIR WILL SPONSOR THE RODEOS.

DUCHEsNE PRICE QUOTATIONS ARE TO BE IN ACCORDANCE WITH, AND IN AGREEMENT TO THE FOLLOWING GUIDELINES.

1. Sealed price quotations must be submitted to the Duchesne County Commission Assistant BobbiJo Casper no later than 5:00 p.m. on Friday, September 2, 2016 at PO Box 270 Duchesne, UT 84021.
2. Price quotations must meet or exceed the following specifications:

**THE CONTRACTOR MUST PROVIDE THE FOLLOWING (FOR EACH DAY):**

**STOCK:**

- |    |                     |
|----|---------------------|
| 12 | BAREBACK HORSES     |
| 12 | SADDLE BRONC        |
| 18 | BULLS               |
| 10 | CALVES              |
| 10 | TEAM ROPING STEERS  |
| 8  | BULL DOGGING STEERS |
| 10 | BREAK AWAY CALVES   |

**PERSONNEL:**

- |   |  |
|---|--|
| 1 | SECRETARY TO DISTRIBUTE ENTRY FEES AND PURSE MONEY |
| 2 | TIMERS   |
| 2 | CLOWNS   |
| 2 | PICKUP MEN   |
| 2 | JUDGES   |
| 1 | FLANK MAN  |

3. The time of each performance shall be at 7:00 p.m. sharp, at the County Fairgrounds in Duchesne, Utah.
4. Duchesne County Fair as sponsor of the rodeos will provide the following:
  - Grandstand and Arena to facilitate the rodeo
  - Sound System
  - Security
  - Ticket Sales
  - Ambulance and EMT personnel
  - Feed for livestock
  - Prize Money and Awards

5. All price quotations must state clearly the total final price for both performances.
6. The contractor shall be responsible for all injuries and accidents at both rodeo performances, and shall hold Duchesne County, it's officers, employees, agents and the Duchesne County Fair Board, it's officers, agents, and employees free and harmless there from. The contractor shall furnish to the County proof that it has, for the period of this contract, liability insurance in at least the following minimum amounts:  
  
For Bodily Injury: \$500,000.00 for each occurrence and \$500,000.00 aggregate limit.  
  
Contractor must provide proof of such insurance thirty days prior to first performance to Duchesne County and such insurance shall be maintained in effect at all times during the contract term, and shall name Duchesne County, its officers, employees, and agents and the Duchesne County Fair Board, its officers, employees and agents as additional insured.
7. All price quotations must include a signed copy of this "Invitation To Bid" as proof that the contractor is aware of and agrees to abide by all conditions set forth herein.
8. The contractor must be willing and able to sign and execute the attached "Contract For Services", which, by reference, includes all the terms of this price quotation solicitation, entitled Invitation To Bid@.
9. Price quotations will be opened, but not necessarily awarded in the morning commission meeting being held on September 12, 2016 at 10:00 a.m.
10. Duchesne County reserves the right to reject all bids or any portion of them, to disregard any informalities or technicalities in proposals or bidding, and to accept the quotation deemed most advantageous to the County.
11. The purchase award (if award is made) will be placed with the contractor who submits the most responsible quotation will be determined by, but not limited to, the lowest price, best quality, required timeliness for completion or delivery, past performance histories of the contractor, his representatives, and his services, and any other neutral and objective criteria determined essential to Duchesne County.
12. Both a pre-rodeo and post-rodeo inspection of the grounds and facilities will be conducted with a legal agent of Duchesne County and of the contractor present. The purpose of the inspections is to establish the condition of the property. Should any damage be determined to have been caused by the contractor, the amount of any such damage will be deducted from the contract amount.
3. Contractor shall prepare bid and perform this contract in full compliance with all federal, state and local laws and regulations.

**FOREGOING AINVITATION TO BID@  
RECEIVED AND AGREED TO BY CONTRACTOR**

\_\_\_\_\_  
**Bidders Authorized Signature**

\_\_\_\_\_  
**DATE:**

**DUCHESNE COUNTY RODEO  
CONTRACT FOR SERVICES  
(STANDARD FORM)**

DOCUMENT DATE \_\_\_\_\_

**I. CONTRACTOR:**

**THE UNDERSIGNED CONTRACTOR ATTESTS AND AGREES TO THE FOLLOWING REQUIREMENTS AND CONDITIONS: (Proof will be required).**

- A. Contractor accepts responsibility to pay all payroll taxes, and Workers Compensation Insurance. (Submission of a certificate of insurance form is required).
- B. Liability insurance in amounts specified for bid amount is to be held and will be held, by contractor, through completion of project, and Duchesne County, its officers, employees, and agents, and the Duchesne County Fair Board, its officers, employees and agents are named as additional insured. (Proof of insurance is required).
- C. Contractor must satisfy all claims arising from its operations, including all employee, participant and patron or bystander claims and all claims of bodily injury. Contractor agrees to hold Duchesne County, its officers, employees, and agents and the Duchesne County Fair Board, its officers, employees, and agents free and harmless from all such claims.
- D. The contractor also recognizes and agrees that the specifications and conditions contained in the attached, signed bid is a binding part of this contract, and are included herein by reference.

**II. PERFORMANCE:**

Starting & Completion Dates: To be determined in writing each year by January 30<sup>th</sup> and signed by contractor

**III. PAYMENT:**

Payment from Duchesne County to the contractor will be in a Total Contract Price and payment required from Duchesne County, for this service (i.e. providing quality stock, and expertise in presenting and operating two (2) nights of rodeo at the Duchesne County Fair according to the terms of the bid and this this Contract for Services) will be \$\_\_\_\_\_.

**IV. BUSINESS FORM OF CONTRACTOR:**

CONTRACTOR REPRESENTS THAT IT'S BUSINESS FORM IS \_\_\_\_\_ (Corporation, Partnership, Sole Proprietorship). If a Partnership, the names and addresses of the partners are listed below. If a Corporation, the names and address of all officers and directors are listed below. If a Sole Proprietorship, the names and addresses of all owners are listed below:

<u>NAME</u>	<u>POSITION</u>	<u>ADDRESS</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

**V. OTHER**

This contract shall not be assignable to any other individual except upon written agreement of all parties.

VI. EITHER DUCHESNE COUNTY OR THE RODEO CONTRACTOR MAY CANCEL THIS CONTRACT TO PROVIDE SERVICES BY NOTIFYING THE OTHER PARTY NO LATER THAN MARCH 30, 2017, AT 12:00 NOON IF EITHER PARTY IS UNABLE TO LIVE UP TO THE SPECIFICATIONS AS STATED IN THE INVITATION TO BID AND/OR THE CONTRACT FOR SERVICES.

ATTEST:

DUCHESNE COUNTY

\_\_\_\_\_  
JoAnn Evans  
COUNTY CLERK/AUDITOR

\_\_\_\_\_  
Ronald Winterton  
COMMISSION CHAIRMAN

\_\_\_\_\_  
Ken Burdick  
FAIR BOARD COMMISSIONER

RODEO CONTRACTOR

BY: \_\_\_\_\_

POSITION \_\_\_\_\_

\_\_\_\_\_  
DATE

State of Utah            )  
                                  :  
County of Duchesne    )

Comes now \_\_\_\_\_, and after having been first duly sworn, represents that he/she is the \_\_\_\_\_ of \_\_\_\_\_ the RODEO CONTRACTOR, and that he/she has fully authority, pursuant to \_\_\_\_\_ bind said Corporation/Partnership (including all partners) to this Contract for Services.

\_\_\_\_\_  
Subscribed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2002.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_ Located

at: \_\_\_\_\_.