

**MINUTES OF COMBINED COMMISSION WORKING AND REGULAR SESSION  
MEETING HELD DECEMBER 02, 2013 BEGINNING AT 9:00 A.M. IN CONFERENCE  
ROOM #1, IN DUCHESNE, UTAH**

***Present***

Commission Chairman Ronald Winterton; Commissioner Kirk J. Wood, Commissioner Kent R. Peatross, Roads Director Glen Murphy, Deputy County Attorney Tyler Allred and BobbiJo Casper taking minutes of the meeting.

***Public Works/Road Department Update***

Director Murphy reported that last week was a short week due to the holiday. The Road Department is leveling a hump on the North Crescent Road.

Director Murphy also reported that near the Larsen's home in Bridgeland, the Road Department put a drain box in and a pipe running to the river. The Larsen's are happy with the work. Commissioner Peatross asked if there was anything done around the mailboxes in front of the Larsen's home. Director Murphy stated that they hadn't. Commissioner Peatross suggested that they build a hump in front of the mail boxes so the water goes around and doesn't freeze.

***Consideration Of Assurance Relating To Real Property Acquisition For The EWP Project***

Chairman Winterton stated that we aren't acquiring anything; this is assurance to make sure we aren't paying with these funds to purchase property.

***Consideration Of A Draft Letter On A Proposed Amendment To The Utah Sage Grouse***

Commissioner Peatross suggested that they check with County/Community Planning Administrator Mike Hyde tomorrow about State Plan (E1) before sending this letter out.

***Consideration Of County Board Appointments***

Chairman Winterton stated that we have a vacancy on the Planning and Zoning Commission replacing Randy Mair. We received an application from Brad Wells. *Commissioner Wood motioned to appoint Brad Wells to the Planning and Zoning Commission filling the Roosevelt/Myton seat. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

***Consideration Of Commission Assignments For 2014***

The commission reviewed the assignment sheet from 2013 and requested that their new State Board appointments be added. This will be back on the agenda January 6, 2014 for final approval.

***Consideration Of Ordinance No. 13-322, An Ordinance Setting The Commission Schedule For 2014***

**ORDINANCE 13-322**

**AN ORDINANCE SETTING THE  
COMMISSION MEETING SCHEDULE FOR 2014**

**WHEREAS**, Utah State Code § 17-53-204 requires the County Legislative Body to "provide by ordinance for the holding of regular meetings of the county legislative body"; and

**WHEREAS**, the County Legislative Body has found that it will be beneficial to continue holding meetings at the same time and place as the previous year.

**NOW THEREFORE**, the County Legislative Body of Duchesne County ordains as follows:

**Section 1. Meeting Schedule and Location**

The 2014 meeting schedule for the Board of County Commissioners of Duchesne County, Utah, will be every Monday (except legal holidays and other properly noticed commission scheduling conflicts) beginning at 9:00 a.m. for the working session and again at 1:00 p.m. for the regular session. In case of a light meeting schedule, meetings may be combined as properly noticed.

Meetings will be held for the working meeting in Conference Room #1 and for the regular session in the Commission Board Room of the Duchesne County Administration Building, 734 North Center Street, Duchesne, Utah.

## **Section 2. Public Notice**

The following public notice shall be given:

### **NOTICE IS HEREBY GIVEN OF THE 2014 MEETING SCHEDULE OF THE BOARD OF COUNTY COMMISSIONERS OF DUCHESNE COUNTY, UTAH**

PUBLIC NOTICE is hereby given that the 2014 meeting schedule for the Board of County Commissioners of Duchesne County, Utah, will be every Monday (except legal holidays) beginning at 9:00 a.m. for the working session and again at 1:00 p.m. for the regular session. In case of a light meeting schedule, meetings may be combined as properly noticed

Meetings will be held for the working meeting in Conference Room #1 and for the regular session in the Commission Board Room of the Duchesne County Administration Building, 734 North Center Street, Duchesne, Utah.

I, Diane Freston, Duchesne County Clerk/Auditor do hereby certify that from December 31, 2013 through January 1, 2015 pursuant to Utah Code § 52-4-202, this notice was posted. Notice also given to Radio Station K.N.E.U. and the newspaper Uintah Basin Standard.

## **Section 3. Effective Date**

In accordance with Utah Code §17-53-208, this Ordinance will take effect fifteen (15) days after its passage.

PASSED AND ADOPTED THIS 2<sup>nd</sup> DAY OF DECEMBER, 2013 by the following vote of the Board of County Commissioners:

### **DUCHESNE COUNTY:**

Attest:

\_\_\_\_\_  
Diane Freston  
County Clerk/Auditor

\_\_\_\_\_  
Ron Winterton  
Commission Chairman

\_\_\_\_\_  
Kent R. Peatross  
Commission Member

\_\_\_\_\_  
Kirk J. Wood  
Commission Member

*Commissioner Wood motioned to adopt Ordinance No. 13-322. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

### ***Tax Adjustment – Assessor***

*Deputy Clerk Auditor Connie Sweat joined the meeting at 9:47 A.M...*

The commission reviewed the attached tax adjustment presented by the Clerk Auditor's Department. There were concerns about Greenbelt Roll Back on Jon Wilkerson and Lois Stansfield. Commissioner Peatross suggested that they ask Assessor Greg Garff to review what has been done in the past when people don't turn their applications in so they don't set a new precedence. Commissioner Wood motioned to approve the tax adjustments as recommended by the Assessor's Office and postpone Wilkerson and Stansfield until next week. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

### ***Tax Adjustment – Clerk Auditor***

The commission reviewed the attached tax adjustment presented by the Clerk Auditor's Department. Commissioner Peatross motioned to approve the tax adjustment as recommended by the Clerk Auditor's Office. Chairman Winterton seconded the motion. Both commissioners voted aye and the motion passed.

### ***Consideration Of Vouchers***

The commission reviewed vouchers # 126536 through 126580 dated November 4,

2013, in the amount two hundred fifty four thousand one hundred ninety one dollars and thirty four cents (\$254,191.34). *Commissioner Peatross motioned to approve the vouchers as presented by the Clerk Auditor's Office. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

***Consideration Of A Business License Application For Royal Preventive Maintenance***

*Commissioner Wood motioned to approve the business license application as presented. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

***Personnel/HR Department Update And Review Of A Proposal For Salary Structuring***

*HR Connections Lisa Henrie joined the meeting at 10:30 A.M...*

*Ms. Henrie reported that there are a plethora of job openings. She is in the process of reviewing salary grades and plans for next year and has compared with neighboring counties who are similar to our demographics.*

***Consideration Of Minutes For Combined Commission Meeting Held October 28, 2013***

*Commissioner Peatross suggested that we ask UBMC CEO Brad LeBaron to review the concept of the Care Center portion of the minutes to make sure the numbers are correct and hold off on approving these minutes until they have been reviewed.*

***Commission Calendaring***

***Adjourn***

*Chairman Winterton adjourned the meeting at 10:45 A.M.*

*Read and approved this 16<sup>th</sup> day of December 2013.*

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*Ronald Winterton*  
*Commission Chairman*

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*Diane Freston*  
*Clerk/Auditor*

*Minutes of meeting prepared by BobbiJo Casper*\_\_\_\_\_