

**MINUTES OF COMBINED COMMISSION WORKING AND REGULAR SESSION
MEETING HELD JUNE 03, 2013 BEGINNING AT 9:00 A.M. IN CONFERENCE ROOM
#1, IN DUCHESNE, UTAH**

Present

Commission Chairman Ronald Winterton; Commissioner Kirk J. Wood, Commissioner Kent R. Peatross, Deputy County Attorney Marea Doherty, and Commission Assistant BobbiJo Casper taking minutes of the meeting.

Closed Meeting –

Deputy County Attorney Grant Charles joined the meeting at 9:06 A.M...

Commissioner Wood moved to go into and out of closed session for the purpose of discussing pending or reasonably imminent litigation at 11:23 P.M.

Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

-Entered Combined Commission Meeting at 10:10 A.M...

Consideration To Take Action Discussed Under Closed Meeting

No action was necessary.

Consideration Of Payment Vouchers

Deputy Clerk Auditor's Connie Sweat joined the meeting at 10:10 A.M... Uintah Basin Standard Reporter Steve Puro joined the meeting at 10:13 A.M...

The commission reviewed vouchers # 124961 through 124998 dated May 24, 2013, in the amount of seven hundred seven thousand two hundred thirty two dollars and five cents (\$707,232.05) as presented by the Clerk Auditor's Office. The commission also reviewed vouchers # 124999 through 125036 dated June 03, 2013, in the amount of one hundred forty nine thousand two hundred thirty one dollars and sixty four cents (\$149,231.64) as presented by the Clerk Auditor's Office. *Commissioner Peatross motioned to approve the vouchers as presented by the Clerk Auditor's Office.*

Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of A Business License Application For Legend Health And Wellness

Deputy Clerk Sweat stated that this is an online business that will be a distributor of wholesale supplements. *Commissioner Wood motioned to approve the business license application as presented. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of A Business License Application For Steam Trucks Of Utah, LLC

Deputy Clerk Sweat stated that this is a cleaning service in the oilfield. *Commissioner Wood motioned to approve the business license application as presented. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of A Business License Application For Made Services LLC

Deputy Clerk Sweat stated that this is a cleaning business. *Commissioner Wood motioned to approve the business license application as presented. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

Discussion Of A Donation In Support Of Myton Daze

Myton City Mayor Kathleen Cooper joined the meeting at 10:16 A.M...

Mayor Cooper stated that she is requesting money for Myton Daze this year. Commissioner Peatross suggested donating one thousand dollars (\$1,000) this year. Commissioner Wood suggested donating five hundred dollars (\$500). Assistant Casper stated that we donated five hundred dollars (\$500) last year. *Commissioner Wood motioned to donate seven hundred fifty dollars (\$750) for Myton Daze. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

Discussion Of Property Taxes

Treasurer Colene Nelson, Bobbie Paxman & Shasta Brown joined the meeting at 10:25 A.M...

Mrs. Paxman stated that she is here to pay her property taxes. Treasurer Nelson stated that she was under the impression that they were requesting a deferral.

Once everyone was on the same page, Treasurer Nelson went with Mrs. Paxman to collect her payment for taxes.

Public Comment

UBAOG Director Laurie Brummond, Deputy Clerk Auditor Judy Mutton joined the meeting at 10:31 A.M...Deputy Clerk Auditor Connie Sweat rejoined the meeting at 10:31 A.M...

Discussion was held concerning two outstanding invoices for the Hancock Cove Sewer Project from Horrocks Engineers. Chairman Winterton suggested holding payment until we see the final draft report.

Discussion was also held regarding State PILT money. Deputy Clerk Sweat stated that the SSD #2 has requested these funds, but she recalls the commission telling her to hold off on paying this. Commissioner Peatross stated that he will look further into where these funds came from.

Consideration Of A Service Agreement With Honeywell Building Solutions

Building & Grounds Supervisor Shane Jenkins joined the meeting at 10:48 A.M...

Supervisor Jenkins stated that Honeywell is a software company for building controls. Attorney Doherty stated that she has reviewed this agreement. Her concern is that these are boiler plate contracts and wanted to negotiate the language, but since it's a company that we have used for the past ten years, she recommended that the commission approve it. Supervisor Jenkins will request bids upon termination of both the Honeywell and Carrier contracts for competitive bids. *Commissioner Peatross motioned to adopt a Service Agreement with Honeywell Building Solutions. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of A Service Agreement With Carrier Commercial Service

Supervisor Jenkins stated that Carrier services our heating and cooling systems. They service them twice a year to prevent our systems from failing during the hot and cold months. He suggested signing both the Carrier contract. *Commissioner Peatross motioned to adopt a Service Agreement with Carrier Commercial Service. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Discussion Of The Building Trades Program

Sheriff Travis Mitchell & Katrina Botkin & Joan Mortensen with UBAOG joined the meeting at 11:13 A.M...

Mrs. Brummond stated that the Olene Walker Foundation Loan Fund has been diminished on a state level. There are homes out there that have never been invoiced from the Olene Walker Foundation. Once the home is built they get a ten year deferment. Once the loan closes, we are completely out of the picture. We are afraid of losing the program. Her concern is that the Olene Walker Foundation hasn't been monitoring their loans. Mrs. Mortensen stated that in the last meeting she attended with the Olene Walker Foundation regarding single family homes, the foundation wanted us to go out every six months to monitor the homes. There is a lot of neglect and we are trying to help them, but it punishes us. The foundation has stopped everything to restructure. Mrs. Brummond stated that the Applied Technology College (ATC) provides the instructor for the building trades program. The inmates that are involved in this program receive certificates for the program to hopefully help obtain employment from the qualifications and education received. Keith Heaton from the State of Utah said that revitalization funds could be used for single family housing as long as there is paperwork. This way there could be two replacement homes a year from the foundation and one from the county. Commissioner Peatross stated that the revolving program is good, but the people who trash the homes concern him. Mrs. Botkin stated that we have only had someone trash a home once. The majority of the replacement homes are single wide trailers that are literally crumbling, but the owners have taken care of them; it shows they will take care of their new home. Commissioner Peatross stated that he is okay with using revitalization funds, but wants to make sure the process is followed before we put any county funds towards this. He wants to ensure that there are no risks. Commissioner Wood stated that if we are going to do a revolving loan fund, he would prefer doing it out of reserves. Sheriff Mitchell suggested that we go with the Olene Walker Foundation as much as we

can, but supplement it when necessary until the foundation is back up and running. Mrs. Brummond suggested that the commission put in a request for revitalization funds to see if the Ute Indian Tribe comes in. If they don't you can use the reserves. *Commissioner Peatross motioned to approve the expense of one hundred thirty thousand dollars towards the Building Trades Housing Project at the Justice Center and fund it through revitalization or reserves based on the information provided from Mrs. Brummond. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Closed Meeting –

Commissioner Wood moved to go into and out of closed session for the purpose of discussing Personnel Issues at 12:12 P.M. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

-Chairman Winterton excused himself at 2:34 P.M...

-Reentered Combined Commission Meeting at 3:00 P.M...

Consideration To Take Action Discussed Under Closed Meeting

No action was necessary.

Commission Calendaring

Adjourn

In Chairman Wintertons absence, Commissioner Peatross adjourned the meeting at 3:00 P.M.

Read and approved this 17th day of June 2013.

*Ronald Winterton
Commission Chairman*

*Diane Freston
Clerk/Auditor*

*Minutes of meeting prepared by BobbiJo Casper*_____