

**MINUTES OF COMMISSION COMBINED WORKING SESSION AND REGULAR SESSION MEETING HELD NOVEMBER 14, 2011, BEGINNING AT 9:00 A.M. IN CONFERENCE ROOM #1, IN DUCHESNE, UTAH**

***Present***

Commission Chairman Kirk J. Wood; Commissioner Ronald Winterton, Commissioner Kent R. Peatross, Public Works Director Glen Murphy, Uintah Basin Standard Reporter Steve Puro, and Commission Assistant BobbiJo Casper taking minutes of the meeting.

***Public Works/Landfill Department Update***

*Deputy County Attorney Jonathan Stearmer joined the meeting at 9:12 A.M...*

Director Murphy reported that the Road Department worked on paving last week and got the culvert covered up by Shield's in Pleasant Valley on Pariette Road. We also got County Road 35 by Leo Brady's oiled and started salt milling in Myton; we will try to get the building up in the next few weeks. We got the pad leveled out where we are going to build and the trucks are hauling fill in so we can gravel it; we may not get the paving done this year, but we will try. We had cement work done by Kielbasa Concrete who has also been working on the Nine Mile Canyon project on the crossings. Commissioner Peatross stated that he is concerned about work being done on the Wells Draw Road because it's pretty cold to be putting in concrete. Director Murphy stated that they were supposed to go as far as the top by the keyos last week and if they made it that far, he would be happy. There is a meeting to discuss the project this morning at 10:00 a.m., so he will find out how far they got. Director Murphy also reported that the Road Department finished the curb behind IFA in Roosevelt and poured a cement pad in the Northtown Subdivision in Roosevelt that was damaged by the loader. They will start on the cul de sac by Burt Jenson's this week and once that's done, they will go back to working on roads.

Commissioner Peatross stated that he spoke to Surveyor Jerry Allred who said he has run into lots of problems on the road to Duchesne City's watershed. All trucks are going north to the airport road and suggested helping Duchesne City fix the north bound road. If people decide they want to developed their property, let them build their own street, but let's gravel that road. Director Murphy stated that he will get with Richard Ivie from Duchesne City.

Director Murphy reported at the Landfill, they got a new compactor and Hal Giles contacted Chet Hovey about the slope because they want us to add six (6) feet of fill to the twenty four (24) inches we already put in. Chet Hovey is supposed to contact Roy VanOs about this and get back to us.

***Discussion Of Property Taxes***

*Assessor Greg Garff joined the meeting at 9:19 A.M...*

Shar Benson did not show, no discussion was held.

***Discussion Of Approval Of The Board Of Equalization List***

Assessor Garff stated that he feels good about the list and Mike Berneck does a good job. Commissioner Peatross motioned to approve the Board of Equalization list as recommended by the Assessor's Office. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.

***Consideration Of Payment Vouchers***

*Deputy Clerk Auditor Connie Sweat joined the meeting at 9:32 A.M...*

The commission reviewed vouchers #119816 through #119865 dated November 14, 2011, in the amount of five hundred twenty four thousand nine hundred fifty dollars and ninety eight cents (\$524,950.98). Commissioner Peatross motioned to approve the vouchers as presented. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.

**Tax Adjustments– Assessor**

Deputy Assessor Kathy Heaps joined the meeting at 9:44 A.M...

Commissioner Peatross motioned to approve the tax adjustments as recommended by the Assessor's Office. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.

**2011 Revised Notice Of Valuation– Utah State Tax Commission (USTC)**

Commissioner Winterton motioned to approve the minute from USTC in the amount of five thousand three hundred eighty dollars and twenty six cents (\$5,380.26).

Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

**Consideration Of A Business License Application For CGGVeritas Land (US) Inc.**

Deputy Clerk Auditor Connie Sweat joined the meeting at 10:14 A.M...

Deputy Clerk Sweat stated that this business is out of Houston, TX and is here doing seismic testing; they anticipate being here almost five (5) years. Commissioner Peatross motioned to approve the business license application as presented. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.

**Consideration Of A Business License Application For KM Office Detail**

Deputy Clerk Sweat stated that this business does janitorial cleaning for offices in the oil field and is currently cleaning for El Paso. Commissioner Peatross motioned to approve the business license application as presented. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.

**Consideration Of Wildland Fire Budget Between Duchesne County And Utah Division Of Forestry, Fire, And State Lands For Calendar Year 2012**

Emergency Management Director Mike Lefler joined the meeting at 9:44 A.M...

Director Lefler stated that this was carried over from last week's commission meeting and a few changes were made to the budget. He added eight hundred dollars (\$800.00) to the public notices and also added money to the cell phone amount and also for training, fire tools, and equipment. Commissioner Winterton motioned to approve the fire budget as recommended by Director Lefler. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

**Other discussion**

Recorder Carlyne Madsen joined the meeting at 9:50 A.M...

Recorder Madsen requested purchasing another Xerox machine for her office in the amount of ten thousand dollars (\$10,000.00) because she has people standing in line waiting for a machine. Last week, she had a request for fourteen hundred (1,400) copies for a company out of Billings, MT. She has enough in her fund 41 for this purchase. All commissioners agreed with the request of purchasing another machine.

**Consideration Of An Easement Agreement With The Duchesne County Water Conservancy District (DCWCD)**

Attorney Stearmer stated that we discussed this during last week's commission meeting and based off of the discussion that was held last Thursday, we need an updated agreement showing where the new easement is going to be; it's going to be a twenty (20) foot easement instead of the ten (10) foot as previously shown in last week's meeting. The commission could approve the form of easement with the corrections discussed last Thursday. Commissioner Peatross motioned to approve the signing of the right-of-way agreement with DCWCD subject to the corrections of the alignment that was discussed with Horrocks Engineers and the Sheriff's Office last week.

**Consideration Of Ordinance No. 11-291, An Ordinance Amending The County's Disposition Policy For Oil And Gas Leases**

Attorney Stearmer stated that this agenda item will need to be tabled because his schedule was messed up last week and he had to go to Salt Lake City to deal with a Justice Court matter and he wasn't able to finish the draft ordinance. This item was tabled by general consent.

**Consideration Of Minutes For Working Commission Meeting Held November 07, 2011**

Commissioner Peatross motioned to approve the minutes as corrected. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.

**Consideration Of Minutes For Regular Commission Meeting Held November 07, 2011**

Assistant Casper stated that these minutes are not complete and will be forwarded to next week's meeting for consideration.

**Executive Session - Personnel And/Or Litigation**

Commissioner Winterton motioned to enter into and out of executive session for the purpose of discussing Litigation issues at 10:12 A.M. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

Reconvened to Working Commission meeting at 10:27 P.M...

**Commission Calendaring**

**Adjourn**

Chairman Wood adjourned the meeting at 10:40 A.M...

Read and approved this 21<sup>st</sup> day of November 2011.

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Kirk J. Wood

Commission Chairman

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Diane Freston

Clerk/Auditor

Minutes of meeting prepared by BobbiJo Casper \_\_\_\_\_