



Duchesne County Library System

Library Board Meeting

July 28, 2020 @ 4:30 PM: Duchesne County Offices

Conducting: Chair Lori Ann Potter

Welcome / Roll Call - Meeting began at 4:32 p.m. Present were Jenny Adams, Lori Ann Potter, Kerrilyn Miles, Deb Evans, Jessica Shaw, Lori Ann Potter, Dixie Swasey, Daniel Mauchley, Greg Todd via telephone.

Welcome to New Board Member Jenny Adams

Annual Election of Board Officers

Jessica Shaw nominated Lori Ann Potter as Chair. Nomination was seconded by Deb Evans. There were no other nominations. All approved Lori Ann Potter as Chair.

Dixie Swasey nominated Jessica Shaw as Vice-Chair. Nomination was seconded by Lori Ann Potter. There were no other nominations. All approved Jessica Shaw as Vice-Chair.

Lori Ann Potter nominated Dixie Swasey as Secretary. Nomination was seconded by Kerrilyn Miles. There were no other nominations. All approved Dixie Swasey as Secretary.

June 2020 Minutes Approval

Jessica Shaw made a motion to approve the June 2020 minutes. Jenny Adams seconded the motion. All approved

Public Comment Michael Hawley and Ron Winterton were present.

Selection of Statement of Qualifications Submissions for the New Roosevelt Library

Director Mauchley had previously provided each board member with a copy of each of the twelve SOQ's that were submitted for the new Roosevelt Library. Board members had also been provided with a rubric for assessing the SOQs. Each board member declared their 3 or 4 top scoring firms. There were three firms that were the most declared among the Board members. There was discussion about having a few firms come in for interviews next week.

Kerrilyn Miles made a Motion to interview Jones & DeMille Engineering, CRSA, and Babcock Design. Jenny Adams seconded the motion. All approved

Interviews will be conducted on Monday, August 3rd by Chair Potter; Vice Chair Shaw, and Commissioner Todd.

Greg Todd made a motion that we hold an extra meeting of the board after the interviews are complete. Deb Evans seconded the motion. All approved.

The board will meet on Tuesday, August 4th, at 4:00 p.m. at Duchesne County offices.

Select Public Meeting CIB Presentation Date: Thurs, Sep. 17 at 7:00 p.m. was selected.

Confirm Strategic Planning Meeting Date: Thursday Oct. 8 at 4:00 p.m. was confirmed.

Propose 2021 Library Budget

Daniel presented proposed cuts in the budget that are designed to accommodate expected revenue loss considering our county's present economic downturn. Most of the cuts come from not filling the vacancies of the History Center Manager, History Center Aide, and one Associate Librarian at Duchesne Branch. Director Mauchley answered Board members' questions.

Jenny Adams made a motion to present the proposed budget to the commission. Jessica Shaw seconded the motion. All approved.

Meeting Room Policy Review & Possible Fee Schedule

Director Mauchley presented board members with information about Meeting Room use at the Duchesne Branch. Many small private events have been allowed in the past at Duchesne Branch. It was acknowledged that Duchesne City residents don't have immediate access to as many privately owned event venues as Roosevelt residents do. A proposed Meeting Room Fee Schedule was presented. Through discussion, the board made a few minor changes. There was further discussion about how to collect and refund the cleaning fee that we have formerly discussed. We will do more discussion at a future meeting.

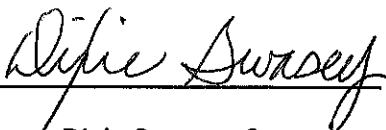
June Library Statistics / Budget Questions / Consent Agenda Questions

Covid19 has impacted our Library statistics.

Next Regular Meeting – Tues, Sep. 15, 2020 4:30 PM @ Duchesne Library

Meeting adjourned at 6:41 p.m.

Minutes approved 08/04/2020.


Dixie Swasey, Secretary