



Consent Agenda: Sep. 2019

Duchesne Branch Digital Newsletter Launched

The Duchesne Branch launched a digital newsletter for September 2019. It is being emailed to every Duchesne Branch and Tabiona Community Center patron that has provided us an email address. We have let patrons know that they may unsubscribe at any time. The newsletter included the upcoming events, recent happenings, and some new items. Over 200 people have looked at it and less than 10 have unsubscribed. The newsletter will also be helpful because movie posters can be put on the newsletter since it is sent directly to patrons and not just on our public social media page. The platform is Smore and it costs \$150 a year allowing for us to create unlimited newsletters and send it to thousands of email addresses each month. It is far cheaper than printing and mailing a newsletter.

Summer Reading Closers and Statistics

Duchesne Branch finished the summer reading program at Wallace Park with 90 attending. 125 completed the program for a record 40% completion at the branch. Roosevelt Branch's program was also successful with 422 completing the program for 37%. Overall, 547 finished for 38% completion, a system record. Roosevelt had nearly 260 attend their closing event/pool party.

Many Staffing Changes

August brought a lot of staffing changes.

- The History Center teens, Brooklynn Norman and Ashlynn Winterton, have left for college.
- The Duchesne Branch teen, Dakota Teagan, has left for his mission in Virginia.
- Shaylee Haslem from Roosevelt Branch is getting married and started her new job in Provo.
- Christy Mitchell was selected to replace Dakota at the Duchesne Branch.
- A new part-time position was created at the History Center. Salary from the Roosevelt position Shaylee Haslem vacated is being shifted to fund this History Center position. Stephen Moon felt that Roosevelt has had more than sufficient coverage over the last year for the branch. Though help is always needed for their large events, the day-to-day operations have been handled just fine. The staff all agreed with him in that assessment. I also asked them to be sure because I don't intend to re-open that Roosevelt position in a year or so. They agreed again. This new 19 hr/wk position at the History Center will allow Janessa Haslem, the center's manager, to be able to leave the center for training and other projects as needed. It will also allow her to focus on

her managerial duties rather than take on the scanning and other projects the teens did. It had been our hope that we would find more volunteers to help her with these projects but interest has not been high. Our original volunteers and their spouses are also having increasing health struggles and have become less available. This has all created the need for more consistent help in the center. We will still meet our staffing budget since Roosevelt will not replace their vacated position. The History Center position is open until September 29.

Duchesne Starts Tween Program

Rachel Hull and Wendy Hargis have been preparing a tween program at Duchesne Branch for children ages 9 – 11. There has been a lot of interest from families in allowing their younger children to attend teen night. To accommodate the differences in maturity and age, Rachel and Wendy will host the tween night earlier in the afternoon (4:30 PM) on 3rd Thursdays, replacing the Lego Nights which has had very low attendance this year. The first will be September 19 and will be a break-in box challenge.