

Duchesne County Library Board Meeting

April 17, 2019

Duchesne Branch, Duchesne, UT

Roll Call: Vice-Chair Sherry Lott, Director Daniel Mauchley, Secretary Lori Ann Potter, Dixie Swasey, Commissioner Greg Todd, Uintah County Library Director Sam Passey

Excused: Bert Jenson, Kerrilyn Miles, Janet Roberts

Convened: 4:35 p.m.

Public Comment: None

Proposed: Approval of March 2019 Minutes (both open and closed session)

- Motion: Dixie Swasey
- Seconded: Greg Todd
- All Approved

Sam Passey, Uintah County Library Director Presentation:

Dan did a great job of his presentation at Washington, D.C. Duchesne County is big enough to get things done and small enough to get things done. We were able to meet with people from the Library of Congress; The public will be able to help index records from the Library of Congress soon.

Last summer, there were 40 kid business entrepreneur programs in Vernal. Clinton Baldwin (age 7) had made comic books which sparked the idea to teach kids how to storyboard, develop ideas, and later sell their comics at library comic party for 50 cents a piece. 15 artists ages 7 to 15. Over 550 attended the event, and Stephen Moon and his family helped. Ted Mumford made a 12-foot-tall Transformer Costume named Bumblebee and donated it to the children's area. Monday was our 111th birthday party.

Transfers between branches have been working out really well. Collectively, we have 200,000 items in the system to share.

AspenCat Catalog Update. The catalog will still be Koha, only that AspenCat gives a new, easier to use public interface for the catalog. Downloadable audio books: we can't keep up. We have been adding more e-books and e-audio books. Challenges: we have to buy from a lot of different online stores. Patrons have to go to each different store to access their content. What if we could make it work more like a book on the shelf, without having to know where the library purchased it from? Record Grouping--groups the book, movie, audiobook, etc. Everything relevant for that search is brought up together. What we are proposing to go towards is called AspenCat. Can filter by music, movies, ebook, audiobook, hard copy, etc. Catalog.uintahlibrary.org. Also, you will see any historical photos that the library has in archives, and anything relevant to the search.

Proposal: Invest in AspenCat Discovery Layer for the Basin Libraries Consortium and paying 50% of the cost.

- Motion: Lori Ann Potter
- Seconded: Dixie Swasey
- All Approved

Late Fine Free Policy: At first there was some hesitance, but other libraries are not seeing negative impacts of seeing large losses. We would still deem materials lost at a certain time and the people would be responsible for payment; also, block new check-outs if patrons have overdue books, but there would be no late fees. Some of these fees punish those who we are trying to incentivize to use the library. Because Uintah is likely going in that direction, and because we work in partnership with Duchesne County Library system, it would be ideal to have the same policies in place between the libraries. Feedback from us?

General Feel: positive towards no late fees. Perhaps start July 1. Will be brought to the board for approval next month.

Internet & Computer Use Policy 3-year Review

2nd Paragraph change for Computer and Internet Policy: Minors need a library card with internet access privileges determined by the parent/guardian guarantor of the account. Consent to internet access is implied for a minor that has a card, unless adjusted by the guarantor with the library staff.

Consequences reworded about how consequences can be addressed. Can be done on-site by whoever is there (does not have to be just Daniel). Staff members have made good decisions in the moment the last 3 years.

Daniel will send this to the attorneys. Next month, we will approve it.

Circulation Policy Review--Adjustments to Minor's Accounts Privileges Determined by the Guarantor: Parents/guardians must have their own account with no outstanding fines or lost items or the minor account will not be created . . . see Duchesne County Library System Circulation Policy & Procedure for additional minor clarification changes.

Late fines will not be charged in Uintah and Duchesne counties.

Proposed: Move to a closed Executive session: Strategic planning for the location of a new library. (Separate Minutes and Recording Made). Time: 5:48

- Motion: Dixie Swasey
- Approved: Greg Todd
- All Approved

6:12: moved back to Open Session

March Library Statistics/Budget Questions/Consent Agenda Questions

Significant change in the transfers. The report that we have been using for the last 3 years counts both the going and the return trip, so we have been counting it double. Sets unfair benchmarks for other libraries our size in the state. We created a new report that counts the items one trip only. In reality, we send between the systems about 1000 items per month.

Overall our budget is doing okay.

**Next Library Board Meeting: Tuesday, May 21, 4:30 p.m. @ Crossroads Senior Center
Adjourned: 6:21**

Motion to Adjourn: Lori Ann Potter

Seconded: Greg Todd

All Approved

Minutes approved 05/21/2019.