

## **Duchesne County Library Board Meeting**

February 20, 2019

Duchesne Branch Library

**Roll Call:** Chair H. Bert Jenson, Secretary Lori Ann Potter, Dixie Swasey, Janet Roberts, Vice Chair Sherry Lott, Director Daniel Mauchley

**Excused:** Commissioner Gregory Todd, Kerrilyn Miles

**Convened: 4:37 p.m.**

### **Proposed: Approval of January 2019 Minutes As Corrected**

- Motion: Sherry Lott
- Seconded: Janet Roberts
- All Approved

**Public Comment: None**

### **Postponement of Library Board Training until next month**

### **Collection Development Policy & Reconsideration Form Approval**

- Motion: Dixie Swasey
- Seconded: Sherry Lott
- All Approved

### **Roosevelt Library Project Progress**

- USU Local Advisory Board did not like the idea of using the land for the library. They will develop the land themselves. The lot between the church and the Pizza Hut was offered, but the school district will have a fenced parking lot there, which would not work for us.
- Ryan Snow talked to Daniel, and let him know that if the city lot doesn't work out, we can look at other options. Ryan has some ideas.
- Daniel will be going to the CIB tutorial meeting this month in Uintah. He will try to get our application going through. Perhaps we will try for a very low interest loan for the new library project.
- Daniel voiced some serious concerns about using the current library location. It could fit if something were to come down in that area, but regardless, we would have to move the library twice while that was going on. This would be a major disruption of library services.

### **2018 Annual Financial and Statistical Report & Strategic Plan Progress/Last 7 Years' Statistics**

- We had a better tax year in 2018. Almost \$100,000 more in revenue than in 2017.
- We have added a lot more service, and therefore have been spending more on staff.
- Finances are good.
- Computer use continues to fall because people have their own devices now.

- Wi-fi: used to be counted by different devices, and now it is counted every time the Wi-fi is used/connected to, not just by device numbers.
- eBooks increased from 7,000 checkouts to almost 12,000 from 2017 to 2018.
- Daniel reported on the Strategic Plan progress. We are now on 3 social media platforms and are prepared to become a Quality Certified Library. We accomplished a lot on requests and eBooks.

**Jan. Library Statistics/Budget Questions/Consent Agenda Questions**

- January Library Statistics: Better physical circulation month than we had last year.
- Roosevelt Escape Rooms: Over 3 nights, 88 people came with their families to participate. We will do this again. Facebook is one of the main driving forces for letting people know about events. Also, in-library advertisements and radio pages help get the word out.
- Questions about drop boxes: Going well. Has a significant cost, but it is worth it.

**Next Library Board Meeting: Wednesday, March 20, 4:30 p.m. @ Crossroads Senior Center**

**Adjourned: 5:18**

Motion to Adjourn: Janet Roberts

Seconded: Dixie Swasey

All in favor

**Minutes approved 03/20/2019.**