

Duchesne County Library Board Meeting

September 18, 2018

Duchesne Library Branch

Roll Call: Chair Bert Jenson, Commissioner Greg Todd, Director Daniel Mauchley, Vice Chair Sherry Lott, Janet Roberts, Secretary Lori Ann Potter, Kerrilyn Miles, Taiya Miles (visitor)

Excused: Dixie Swasey

Convened: 4:34

Proposed: Approval of July 2018 Minutes as Corrected

- Motion: Sherry Lott
- Seconded: Greg Todd
- All approved

Public Comment: Daniel read a letter of appreciation from Utah Library Association. The ULA Conference planning committee thanked our system for helping sponsoring one of the morning get-together events.

Board Training: “Library Policy” Short Take: Postponed until our next meeting

Library Use & Behavior Policy Draft Review

- Discussion on Item #4 about unattended children in the library. After some discussion, it was decided that we would table the review in order to research SB0065, called Utah’s Free-Range Parent Law by media outlets.
 - Motion to table the discussion: Sherry Lott
 - Seconded: Janet Roberts
 - All approved

2019 Library Budget Proposal

- Many items will remain the same; others will be rearranged and decreased. In particular, Daniel discussed two areas of the budget that will increase: E-materials (E-books), which will increase by about \$35,000; and Office Expenses, which will increase by \$1,000 (while Library supplies will decrease by \$1,000—these two will swap).
- In total, the 2019 budget for the library branches proper will be \$2,500 greater than they were last year.
- History Center Staffing—Daniel proposed that we hire a full-time historian/manager at a salary of about \$45,000 a year plus \$20,000 in benefits. Also, a car would be helpful for the Roosevelt Branch.
 - Motion to approve budget: Bert Jenson
 - Seconded: Janet Roberts
 - All approved

Roosevelt Library Next Steps

- *Babcock Design Feasibility Study:* Babcock is putting together 3D models and basic sketches for the new library. They are partnering with another company for cost estimates, and the text of the Feasibility Study is currently about ¾ of the way done.
- *UBIC Survey Data:* Survey data was collected and organized. Notable survey responses: The top two features of a library that survey respondents listed were the desire for a Community Room and for a

bigger Children's Area (Play/Story time). Other top responses included a desire for comfortable reading areas, study rooms, and more tech/lab space.

- *Focus Groups*: Focus groups will be meeting Thursday, September 20 and Thursday, September 27 at 7:00 p.m. at the Roosevelt Branch.
- *Public Meetings*: Public meetings will be held Thursday, October 25 and Thursday, November 8 at 7:00 p.m. at the Crossroads Senior Center.

July Library Statistics/Budget Questions:

- Overview of statistics, including new statistics reflecting the Tabiona & Altamont outreaches and eBooks.

Update/Recent Happenings:

- Daniel will create and email Consent Agendas to board members prior to Library Board Meetings in order to more efficiently use meeting time to discuss priority items.
- Roosevelt New Hire—Christy Mitchell
- History Center Renovation Progress & Staffing—discussed along with budget proposal above.
- Fruitland Drop Box Request: Patrons are asking about a drop box. We need to decide who will transport the books, and where a drop box could be located. Big G and the Fire Department were discussed as location possibilities. The school bus could possibly transport the books.
- Parade participation at Altamont and UBIC went well, with a good turnout.
- Harry Potter Party: The recent Harry Potter party had an attendance of 233; another record (and particularly notable because it happened during a busy time—UBIC).
- The Summer Reading program was very successful in both Duchesne and Roosevelt branches, with record numbers attending activities. Also, record numbers of participants completed and signing up for the program.
- LSTA Tech Grant—Duchesne Branch received \$6,100. The money is going towards new computers in Duchesne. This is State Library funding. We will be sending them a thank you.
- Traveling Art Exhibit: September 24 at the Duchesne Branch. "2018 State Fair Prize Photography."
- Duchesne Launchpads—tablets for in-library use.
- SLC Late Fines Presentation. Salt Lake is fine free; as are Moab and Tooele. Salt Lake turned on auto-renewal when they went late-fine free. As far as statistics go, overdue books decreased from 8% to 3% with the changes. Lost fines still exist.

Next Meeting: Tuesday, October 16, 4:30 PM @ Crossroads Senior Center

Adjourned 5:51 PM

Motion to Adjourn: Bert Jenson

Seconded: Kerrilyn Miles

Minutes approved 10/16/2018.