

## **Duchesne County Library Board Meeting March 13, 2018**

Crossroads Senior Center

**Roll Call:** Chair Bert Jensen, Director Daniel Mauchley, Secretary Lisa Roberts, Lori Ann Potter, Kerrilyn Miles, Vice Chair Sherri Lott,

**Absent:** Commissioner Greg Todd, Janet Roberts

**Visiting:** Sam Passey

**Convened:** 4:37

**Review of February 2018 minutes:**

**Motion to Approve:** Sherry Lott

**Seconded:** Lori Ann Potter

**All Approved**

**Public comment:**

Sam Passey – director of the Uintah County Libraries - Thank you for letting us share items with Uintah County.

**Library statistics:**

- The wireless internet access has been used quite a bit. This past year Duchesne had over 16,000 hits and Roosevelt over 14,000 hits.
- Altamont dropbox usage has increased. Tabiona still hasn't been used.
- Possibility of adding access to Tabiona and Altamont for more books and resources.
  - o Sam Passey - Vernal has also done something similar with the private school and charter schools.
  - o Wendy is now in charge of outreach, so it may be a possibility to work with Altamont
  - o Vernal is doing story time in the park in Lapoint, Jensen and maybe it could be an option to do in conjunction with Altamont.
  - o Altamont could possibly write for a grant for the state library to get board books, etc.
  - o Is it possible to use Americorp to leverage to get things like that working as well?
- Budget summary – Reviewed

**Update/Recent Happenings:**

- Sally Cardon – hired for the library aide in Duchesne
- Brendon Haslem – fixed and redid the seating in Roosevelt children's book area
- VITA – the staff is doing great with it
- PLA Conf. – Greg and Daniel attending next week
- ULA paraprofessionals certification program – staff will get a \$3 raise if they finish the certification program.
- Dr. Seuss Party – Was held March 3 – biggest event ever – 300+ attended all in Roosevelt branch.

- Traveling Art Exhibits – April 3 – both branches getting pieces
- Bert, Greg, and Daniel talked to John from “Every Library Group” – working on being prepared to meet with the CIB and what needs to be done. Clarified directionally what needs to be prepared.

**Circulation Policy Change** – 5 item limit for 1<sup>st</sup> month of new accounts

- For those that have lost 3 or more items, they have lost about 6 at a time.
- Most were done by patrons with accounts of less than 6 months
- Books and movies have an equal amount of loss
- No new cards if they are already in the system. Working hard on that and teaching our teen workers as well.
- This would not affect established patrons.
- Vernal is discussing this same possibility for their library as well.
- Overdue isn't considered until 2 weeks over due. That is when it is considered “lost” if not returned. Anything less than a 3 month probation time may not work.
- ILL also have a 3-month limit.

**Motion to Discuss it Again Next Month** – Bert Jensen - 5 item limit for 3 months per card

**Seconded:** Sherry Lott

**All Approved**

**Strategic Plan Draft and Pamphlet**

- The pamphlet will be distributed starting this next week.
- Mission and vision included right at the beginning.
- Will be sent to local city leaders

**Board training: Short Takes for Trustees: Board Ethics**

- Skipped and will be done next meeting

**Next meeting** Tues., April 17

**Motion to Close:** Sherry Lott

**Seconded:** Bert Jensen

**All Approved**

5:45 PM

**Minutes approved 04/17/2018.**