

Duchesne County Library Board Meeting January 16, 2018

Crossroads Senior Center, Roosevelt, UT

Roll Call: Chair Bert Jenson, Vice Chair Sherry Lott, Janet Roberts, Lori Ann Potter by phone, Secretary Lisa Roberts, Director Daniel Mauchley, Commissioner Greg Todd

Excused: Kerrilyn Miles

Convened: 4:35 pm

Review Nov. 28, 2017 Minutes:

Corrections to be made (in red):

- Library Statistics: We may struggle this year in patron count because of the **longer circulation periods.**
- Recent Happenings: History Center – We have the history ordinance. **The viability needs to be checked since it is over 30 years old by the Utah Department of Heritage and Arts.**
- Strategic Plan Progress: **We will begin purchasing eBooks through Overdrive in 2018.**

Motion to approve the corrected minutes: Greg Todd

Seconded: Janet Roberts

All approved

Review Nov. 15, 2016 Minutes

The minutes were redone by Daniel Mauchley after listening to the audio recording again that didn't get taken care of a year ago.

Motion to Approve: Janet Roberts

Seconded: Sherry Lott

All Approved

Public Comments:

None

Board Training: Advocacy – The Three Languages of Politics Book

- The Three Languages of Politics by Arnold Kling encourages you to see the view of others when interacting in politics. A copy is available in the library and Daniel has a copy as well. Sherry took the library copy to read.

Library Statistics/Budgeting Questions:

- Next month will be the annual statistical report
- We have only lost about 7% of circulation over the last year with the change of the circulation time period
- There was a drop-in patron count from Sept. – Dec.
- Greg Todd - The Roosevelt mayor (J.R. Bird) brought up the importance of the library and how essential it is for our community in a recent meeting.
- We received a lot of books transferred from Vernal over this last month.

- There is a new statistical chart for the Altamont/Tabiona outreach. Altamont has already started. Tabiona starts Jan. 30, 2018. The new principal knows about it and helped put the new box in. The new Tabiona community center is open and is connected to the school.
- Duchesne and Roosevelt together had over 7000 people attend events in 2017.
- We didn't have the budget paperwork to go over. Daniel will include it with the annual report.

Update/Recent Happenings:

- The programming job has been advertised and will close on Jan 27.
- Duchesne's 1000 Books Before Kindergarten is going well
- Food for fines had a drop from last year
- Bread make and take – had just under 20 people show
- USU is doing a family meals series 4 week course – 20 people attending and the 2nd class is today
- Volunteer income tax assistance program – there hasn't been anyone volunteer in Duchesne to help. The library staff at the Duchesne Library is being trained in processing paper work for it.
- The "Middle Earth" Party is Jan. 27 at 1 pm at Roosevelt Library
- Utah Library Association – May 16 – 18 in Provo – let Daniel know if you are interested and would like to attend.
- Bert and Daniel sent out thank you letters to Beverly Hansen, the Uintah Library, UBAG for the bus system, and other representatives in government.

Venita K. Taveapont Library (Uintah River High School):

- They are working towards being added as a new branch in the Basin Libraries Consortium.
- Cheryl Lone Bear has been cleaning out her library and cataloging.
- Sam Passey is working on a grant to help them out.
- It is good community "knitting" to bring the library services together throughout the Basin.
- It is also affecting the strategic plan that has had to be rewritten a bit.

Proposed Roosevelt Clean-out Day Closure – Mar. 29

- Some items at the Roosevelt Library have county inventory numbers on them. County procurement procedure must be followed in removing those assets.
- Looking to close the library for one day to clean the shed out and have all the Roosevelt staff help clean it out. It is the Thursday before spring break. Just the adults would be employed to help clean it out.

Motion to approve: Janet Roberts

Seconded: Sherry Lott

All Approved

Library System Logo Adoption

- No one from the public submitted a logo.
- Lori Ann Potter revamped just a bit the logo that we had already discussed.

Motion to approve: Greg Todd

Seconded: Janet Roberts

All approved

- It will be used in full force now.

“Every Library” Training:

- Do we want it to be done for the board? Do we want to invite Peter Bromberg the Salt Lake City library director? Bert suggests doing some independent reading first and revisit this next month.

Long Overdue Items Notification Efforts Update:

- Daniel will send it to us by the end of this week.

Strategic Plan Progress:

- Daniel has been working on updating it.
- It has been suggested to put together a single library website for the entire Uintah Basin including Duchesne, Roosevelt, Vernal, and hopefully the Ute Tribe. Daniel started rewriting it in the strategic plan.
- It is rewritten to reflect the next 3 years.
- Daniel wants to have it sent out in an email by the end of the week to the board. The board will review it and then it will be sent out to the public by March and allow them to comment on it if they want. There will be a pamphlet for the public to include the highlights of it.
- The History Center is in the strategic plan. Discussed visiting the History Center next month as a board.

Next Meeting:

Tues., Feb. 20 at 4:30 pm at the Duchesne Library

Motion to adjourn: Sherry Lott

Seconded: Lisa Roberts

All Approved

Adjourned: 5:35 pm

Minutes approved 02/20/2018.