

Duchesne County Library Board Meeting 1-17-17 @ Crossroads Sr. Center Minutes

Present: Chair Kerrilynn Miles, Vice Chair H. Bert Jenson, Sherry Lott, Lisa Roberts, Comm. Greg Todd, Daniel Mauchley

Excused: Sec. Janet Roberts, Yogi Nielsen

Meeting Convened: 4:35 PM

- Kevin & Yan Cook & their children from Duchesne came to present. They would like to increase the check out limit to 15 – 20 items per card specifically because they homeschool.
 - o Uintah county library has a 24 item limit per card after a probation period.
- *(BERT JENSON ARRIVES @ 4:46)*
- Sec. Janet Roberts' computer has crashed and the November Minutes are unavailable for approval this evening.
- The original 2-year Memorandum of Understanding that established the consortium (partnership) between Duchesne County Library System and Uintah County Library expired. Small changes were made, mainly striking the payment of records clause, and officially requiring the library directors of both entities to meet quarterly to discuss library issues.
 - o Motion to recommend the MOU be renewed with proposed changes through Dec. 2018 to the county commission following attorney approval: H. Bert Jenson. 2nd: Sherry Lott. Approved unanimously 4 – 0.
- Daniel has taken the Trustee Academy Courses and they would be very beneficial for all of the board members.
- 2017 board officers were elected.
 - o Chair: H. Bert Jenson
 - o Vice Chair: Sherry Lott
 - o Secretary: Lisa Roberts
 - All unanimously voted on 4 – 0.
- Babcock Design has visited with Daniel to present about a new Roosevelt Resource Center/Library which will be discussed more at the March board meeting.
 - o The current average cost for a new library building is approximately \$250 per square foot making a total cost between \$3-4 million.
 - o CIB will help fund “resource centers” but not libraries.
 - o The current Roosevelt library has 4300 square feet.
 - o What does the public want from a new resource center? What do they want to see out of it in 10 years?
- If an emergency meeting were needed, we would do it by teleconference. All need to be able to be heard for it.
- Reviewed 2016 Statistics:
 - o Circulation: Roosevelt is doing well. Duchesne circulation is down for November and December. There has been an overall increase, though, over the year despite the population decrease.
 - o Outreach Meetings have been held for the Ute tribe head start where Stephen Moon has helped promote the library.
 - o Fines: about 20% of fines have been paid overall for the year.
 - o Events: 5000 people have attended the events this year
- The yearly budget and annual report will be available next month
- Recent happenings:

- Roosevelt Bingo – 11 people have already completed it. It is for all school year, not just a summer reading program for all ages.
- The Duchesne videophone will be finished this week for deaf patrons
- 30 attended the Holiday Bread open house in Dec. in Duchesne
- Roosevelt has a list of parties scheduled for nearly 1 each month in 2017
- The fathering with love and logic class is full and doing very well. It's a 5 week course and will be held on Tuesdays.
- Homeschooling database intro class will be offered to the public when more computers are available and the trial class is completed.
- Lego club is sharing the Legos with both libraries. Roosevelt's group is very well attended.
- Parkside Manor book delivery will be going on once a week mainly in the winter to let people there check out books.
- Starting Feb. 1, there will be an independent Facebook page for each of the libraries.
- There will be 2 library conferences held this year. Let Daniel know ASAP if you are interested in attending one. It would be good to attend one.
- Circulation Policy:
 - Should parents have a card to connect with their child's card?
 - Reviewed updated information on the policy
 - Any age can have a library card if the parents are the responsible party to vouch for the checked out items.
 - 10 items can be checked out until the probation is over at 6 months and then 15 items can be checked out for a 3 week period with 1 renewal if it isn't being held for another party.
 - Motion to approve Circulation Policy and Seconded. Circulation Policy unanimously approved 4 – 0.
- Altamont/Tabiona outreach:
 - Can books be brought into their school libraries to supplement their materials and/or use as a place to pick up or drop off library items?
 - Could we use the basin transit system to get items there?
 - Could events be taken to these locations?
 - Daniel plans to go to the school libraries there to address the situations.
 - \$15,000 has been set aside in the budget for eBooks which will also help reach these areas.
- Open and Public Meetings Act Review will be saved for the next meeting
- Our next meeting will be held Wed., Feb. 22 at 4:30 pm in Duchesne – this is a change from the agenda to be aware of.

Meeting adjourned at 6:33 PM.

Minutes taken by Daniel Mauchley & Sec. Lisa Roberts. Approved Feb. 22, 2017.