



## DEPUTY SHERIFF - CORRECTIONAL OFFICER OPEN POSITION

*Position is open to both men and women 21 yrs. or older. This is a full-time hourly position working rotating 12 hr shifts including weekends and holidays. Wage is commensurate with education and experience. **Full benefits package including paid vacation, holidays, medical, retirement, and more.***

### Relocation Assistance

Qualified candidates chosen for this position must be willing to relocate to Duchesne County within **90 days of hire**. Employees have **90 days** after POST certification/graduation **to establish residency in Duchesne County**. **Selected candidates who meet the minimum qualifications for the position may be eligible for relocation assistance.**

### POSITION PROFILE

Qualified candidates must work under the supervision of the Duchesne County Sheriff to perform a variety of duties as needed related to the operation of the County Jail. Individuals must be able to work with prisoners of all levels from minimum to maximum security and be confident and professional in enforcing the rules, regulations, and policies at the jail.

These individuals must also possess strong interpersonal and some technical writing skills, demonstrate the ability to learn and interpret Utah Code, jail policies and regulations related to jail incidents. Individuals must demonstrate ability to properly respond to emergency and crisis situations, exercise independent judgment to problem-solve, and manage inmate conduct. Individuals must be able to follow verbal and written instructions, communicate effectively with all levels of command and the public.

### MINIMUM QUALIFICATIONS, EDUCATION AND EXPERIENCE:

Applicants do not have to be certified to be considered, but must take and pass the National Peace Officers Selection Test (NPOST) with a score of **70% or better in each category** to be considered. All applicants must attach a copy of **NPOST scores** to the Employment Application. Applicants can take the NPOST test at any of the following satellite academies:

**COLLEGE OF EASTERN UTAH  
TESTING CENTER**  
Jeanette Parker  
451 East 400 North Price, UT 84501  
Phone: (435) 637-2120 Ext. 5325  
Fax: (435) 613-5112

Testing: 2nd Tuesday and 4th Thursday at  
1:00 PM by appointment.

**UTAH VALLEY UNIVERSITY**  
Phone: (801) 863-8269  
Fax: (801) 764-7076

Call for appointment to test.  
<http://www.uvu.edu/testing/services/othertesting/index.html>

**SALT LAKE COMMUNITY COLLEGE  
MILLER CAMPUS**  
9750 South 300 West, MFEC Room#238, Sandy,  
UT 84070  
Proctor Station (801) 957-5221

Testing: 24 hours in-advance scheduling.  
Monday - Friday 7:00 AM - 1:30 APM & first  
Saturday of the month 8:00 AM - 12:00PM  
Please pay at cashiering office at the Miller  
Conference Center prior to testing.  
[www.mbrclcc.com/testing](http://www.mbrclcc.com/testing)

More testing locations throughout the state, visit:

[http://publicsafety.utah.gov/post/prospective/entrance\\_exam.html](http://publicsafety.utah.gov/post/prospective/entrance_exam.html)

**Prior to Peace Officer Standards Training (POST), all applicants will undergo and must pass:**

The POST Entrance Physical Requirements:

- Vertical Jump (14.5 inches)
- Sit-Ups (23 Reps-One Minute)
- Push-Ups (14 Reps -Maximum repetitions with no time constraint and no rest during this phase of the test)
- 1.5 Mile Run (16:11)
- a written exam
- an oral interview
- a comprehensive background investigation, drug testing and a psychological evaluation

### Qualified candidates must also:

be 21 years of age at the time of hire  
possess and maintain a valid Utah Driver's License  
not have a disqualifying criminal history

be a citizen of the United States and become a resident of the  
Duchesne County  
Bilingual Spanish desired, but not required.

Current Corrections Officers must have proof of: Special Functions Officer and Basic Corrections Officer Certificates

***Do you Qualify?***

To determine your eligibility for consideration, visit: <http://publicsafety.utah.gov/post/prospective/qualify.html>

The Duchesne County Sheriff's Office reserves the right to require additional qualifications.

**APPLICATIONS**

County website at <http://duchesne.utah.gov>. **Send completed application with NPOST scores to:** [hr@duchesne.utah.gov](mailto:hr@duchesne.utah.gov)

In person: Duchesne County Administrative Office Building, 734 N Center St, Monday through Friday 8:30 AM to 5:00 PM  
By Mail: ATTN: Personnel Officer, Duchesne County Administrative Office Building P.O. Box 346, Duchesne, Utah 84021-0346

**DUCHESNE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER AND IS COMMITTED TO EMPLOYING A DIVERSIFIED WORKFORCE.**