

MINUTES OF COMMISSION COMBINED WORKING SESSION AND REGULAR SESSION MEETING HELD SEPTEMBER 24, 2012, BEGINNING AT 9:00 A.M. IN CONFERENCE ROOM #1, IN DUCHESNE, UTAH

Present

Commission Chairman Kirk J. Wood, Commissioner Kent R. Peatross, Commissioner Ron Winterton, Deputy County Attorney Marea A. Doherty, Public Works Director Glen Murphy, IS Department Director Kent Ogletree, and Commission Assistant BobbiJo Casper taking minutes of the meeting.

Public Works/Landfill Department Update

Director Murphy reported that the Road Department is edging near the Airport in Roosevelt. They should be done there tomorrow then they will go to Arcadia and work towards Myton. Another crew is in Altamont finishing the Doug Miles Road today and an A-frame home above the old Swasey Store; a mile and a half loop, we will tie that in today. After that they will go to Talmage and tie that road together using the remainder of the rotomill. Clint Curtis and Chuck Wilkins are working on the Duchesne Salt Shed.

Director Murphy stated that Kevin Rowley is in Gate Canyon working on a couple crossings. The SSD #2 is helping with taking points off and by taking these points off, it eliminated two crossings.

Director Murphy stated that there is a Landfill Meeting scheduled for October 2, 2012 at 10:00 a.m. in Heber. Chet Hovey is going to give us the results from the soil samples. We will also discuss fencing and the budget. Commissioner Peatross suggested adding our fee structure to the agenda since we haven't discussed this in a while. Director Murphy stated that he will check with other counties to get comparisons on their costs.

Discussion Of Locked Gate In Argyle Canyon

GIS Director Stoney Monks joined the meeting at 9:21 A.M...

Attorney Doherty stated that she received a map from the Attorney for the individual who is concerned about the locked gate. She has not been able to speak to Erick Olsen who is the attorney for the Church Farmland Reserve for the Minnie Maud lawsuit. She is expecting that once he is apprised of what this client is doing it will cause a fuss and she is hoping to speak to him within the next few days, so that he can be made aware that the locked gates are unacceptable. Director Monks stated that he saw the three locked gates a year ago and they are on a County D road. Commissioner Peatross suggested having Director Murphy and Director Monks cut the locks. He wants Director Monks involved so that we can make sure that they are on the right road cutting the right locks. This needs to happen today or tomorrow because the hunts are starting and if the gates are locked, we are going to start getting phone calls. Director Murphy stated that they will go up tomorrow and get them cut. Attorney Doherty stated that she would like to attend so that they can go over the Minnie Maud Road while they are up there.

Discussion Of Proposed IS Department Re-Organization

Assessor Greg Garff, Recorder Carolyne Madsen, Surveyor Jerry Allred, Treasurer Colene Nelson, & Chief Deputy Clerk Auditor JoAnn Evans joined the meeting at 9:35 A.M...

Director Ogletree showed a presentation on the GIS software and aerials and stated that there are so many things you can do. This will help the Sheriff's Department and the Fire Departments find out who owns a property within a minute. You can view the aerials, plot maps, and the parcel layout without having to search through books. Director Monks stated that the aerials run a lot of bandwidth, so they won't be as fast as your basic map. Surveyor Allred stated that in order to get the property lines to line up to be more accurate on the aerials, we would have to go out on the ground, find the monuments, and shoot them. Get true latitude and longitude and give it to Director Monks who will adjust the map. Director Monks stated that this is a part of the section corner rehab program that we are working on. We have always had on the aerials a disclaimer stating that they are for reference purposes only and that the Road Department or Surveyor must be contacted

for accuracy. All of the County B Roads are GPS'd, so they will be down to subfoot next to where they are in the county. Surveyor Allred stated that the question that needs to be answered is yes, that is where the road is, now is the section line that it runs along where it needs to be. Most of the corners were put in over one hundred years ago and a lot of them are missing, so we have to try to place them where they need to be. Commissioner Peatross stated that we are spending two hundred fifty thousand dollars (\$250,000) out of revitalization funds for new GIS Mapping with LiDAR and derivatives that will give us the capability that Director Ogletree has shown in his presentation. We will have the opportunity to sell some of the information, but the layers are ours, they won't be able to see those.

Attorney Doherty stated that she asked for this to be on the agenda so that all of the affected departments would be able to discuss the proposed changes and how it will impact each office. She has spoken to Recorder Madsen about any kind of delegation of statutory duties of the Recorder. Recorder Madsen has an obligation by statute to prepare and keep plats. A part of the challenge is that Attorney Doherty is trying to help the county put together an organization chart that contains boxes with work flow. We anticipate that Christina Neilson will apply for one of the positions. Commissioner Peatross stated that we aren't trying to pull anything away from anyone; we are trying to compliment what you are already doing. Assessor Garff stated that he feels by making this move that the county is going down the right track. The overlays have helped a lot in his department and he sees this tool becoming more accurate to get things cleared up. We will be able to do audits from the office looking at Greenbelt and all of the wheel lines. Attorney Doherty stated that we are trying to embrace all of the support duties that the IS Department has to do to comply with our new electronic records retention ordinance. Treasurer Nelson stated that Bonnie Neilson will be under the IS Department and she needs her during tax time. Recorder Madsen stated that her concern is that she has responsibilities by statute and she wants to make sure that she is covered somehow. She doesn't want to tell the IS Department how to run. Commissioner Peatross stated that if the IS Department is handling a function that by statute is your responsibility you will be supervising to some degree. If it doesn't happen appropriately we have to have it brought up. Recorder Madsen stated that Cristina Neilson has done a wonderful job for her and she had a lot of problems before her and she trusts her. She has to go with faith on this issue and say it's going to be handled because we have this kind of expertise there that they are going to cover her needs. To her it's got to be a go on this new service and we all have to work together to make sure it works. Commissioner Peatross stated that if they aren't covering your needs, we need to know about it to make adjustments. Surveyor Allred stated that he is in favor of moving forward. Assessor Garff, Treasurer Nelson, and Director Monks agreed that they are all in favor of it. Director Monks stated that he doesn't want to eliminate the GIS Director position. There are a number of lawsuit cases with RS 2477, different grants, and road issues that we are involved in. There are things on a state level that constantly need to be updated and he has had a line of communication with all of those things. Chairman Wood stated that the semantics of the things are not a big issue, but basically the only concern with Director Monk's position being a contract position is availability. Director Monks stated that he is willing to add to the contract that he will be here every day; whatever it takes. Commissioner Peatross stated that a part of Director Monk's job requires him to be out in the field, so we can't say that he will be in the office every day. Through this organization, there should be someone who can provide the information that will be needed during those times. Director Monks stated that is part of the reason for the Cartographer Analyst Position, there would be a backup for everything. Recorder Madsen stated that we have access to everything that we need right there in our office. Director Monks stated that most people want a hard copy of maps and Christina Neilson has access to all of them including the voting maps. Chairman Wood stated that Deputy Clerk Evans needs to visit with Director Monks and Director Ogletree regarding the voting maps. Director Ogletree stated that it

is his job as the IS Director to help each department resolve these issues. Attorney Doherty stated that we proposed one department and then we received a subsequent proposal from Director Monks, which would contemplate two departments that work closely. The proposal would be that the GIS Department would be separate from the IS Department but work together and be backup for issues when the other is unavailable. Chairman Wood stated that this is the first time that some of you are hearing this so we want your input and mull it around if needed, we don't want to jump into something; we want it to work for everybody. Attorney Doherty stated that during the transition, there are going to be people working in several different offices. The goal is to conserve dollars and make the transition. Recorder Madsen stated that there are a lot of duties that Christina Neilson performs besides this very type of function, so in her budget she will suggest having a replacement for those other duties. Commissioner Peatross asked for a list of duties that Christina Neilson does. The concept is if there is anything that has to do with mapping it will go to the IS Department. Commissioner Winterton stated that we want to make sure that we aren't creating more positions with idle bodies. Director Ogletree stated that with Fortis and records retention, we will put the man power where it's most effective. We are going to support each office; we don't expect each office to know how Fortis works internally. The historical documents are going to be the most work. We are working on current documents and as time allows, going back and scanning historical documents. He is working with John Singer at CTxMS to update the program and make it faster. Recorder Madsen stated that she will ask John Singer if there is something we can do to get the information from CTxMS to Fortis so she doesn't have to type the brief legals. Chairman Wood suggested that everyone discuss their concerns with Director Ogletree to make sure this is going to work so we know if it's not we need to do something else. We need to know what each office proposes so that we can go from there.

Entered recess at 11:05 A.M...

Reconvened Combined Commission Meeting at 11:10 A.M...

Discussion Of A Draft Letter Regarding Section 106 Consultation – Monument Butte Oil & Gas Development Project

County/Community Planning Administrator Mike Hyde joined the meeting at 11:10A.M...

Administrator Hyde stated that the county has signed on as a cooperating agency with the BLM on the Monument Butte GIS. Newfield's proposed action involves five thousand seven hundred fifty (5,750) new wells. About 2/3 of them are in Duchesne County. The BLM preferred alternative would decrease the wells down to two thousand six hundred seventeen (2,617) wells. We received a letter from Mike Stiewig with the BLM inviting us to participate in the Section 106 consultation looking at the cultural, historic, and archeological resources that might be in that area. They are inviting us to a couple of meetings; there is one this Wednesday at the Vernal Field Office to look at the draft EIS chapters that have been provided to us. This letter confirms that we will participate in the Section 106 Consultation. Chairman Wood stated that he will attend the meeting on Wednesday. Administrator Hyde stated that he will check with the BLM as the Section 106 meeting appears to conflict with the Oil & Gas Collaborative Meeting.

Discussion Of A Draft Letter Regarding El Paso, Altamont South Compressor Station

Administrator Hyde stated that the South Altamont Compressor Station is in Utah, so the name is deceiving. They are adding an additional compressor motor and changing some of their equipment to reduce the VOC emissions which is good for reducing ozone. However, the total amount of all emissions will increase, but it's all within the requirements of the federal air quality and state air quality rules. Since this is an existing facility, this letter will support the issuance of the revised approval order from DEQ. He spoke to Tad Anderson who is the DEQ staff member on this and he said that state of the art technology is being used on this project; a vapor recover tower and vapor recovery unit system. All commissioners agreed that the letter looks good.

Consideration Of Coast2Coast Rx Card County Marketing Agreement

Chairman Wood stated that we attended a presentation at USACC on this. His understanding is that Coast2Coast Rx will do all of the work and it will be for the residents in Duchesne County. They would be willing to come out and give a presentation if we would like them to. They offer health care discounts on a wide range of health services. *Commissioner Winterton motioned to approve the agreement with Coast2Coast Rx upon Attorney Doherty's review and approval. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of Ratification Of A Cooperative Agreement Providing Consolidated Dispatch Services In The Uintah Basin

Chairman Wood stated that we discussed this with Sheriff Travis Mitchell on September 10, 2012 and Chairman Wood signed the agreement, but there was never a formal motion made. *Commissioner Winterton motioned to ratify and approve the signing of the Consolidated Dispatch Service Agreement. Commissioner Peatross seconded the motion. All commissioners vote aye and the motion passed.*

Consideration Of A Right-Of-Way Easement Allowing Moon Lake Electric To Place A Power Line Across County Property In The Midview Townsite Area

Commissioner Winterton stated that this agreement is to allow Moon Lake Electric to run a power line across our easement in Midview. Chairman Wood stated that we may need to go up and see where this is. This location is a gravel pit site and the crusher is up there. We need to make sure that it won't interrupt what we are doing there. Commissioner Peatross suggested turning this over to Director Murphy to go over it with Moon Lake Electric's engineer.

Consideration Of A Memorandum Of Agreement On Behalf Of Duchesne County, A Member Of The Rural Public Lands County Council 2013 – Robert K. Weidner

Commissioner Peatross stated that the amount is the same as it was last year; fifteen thousand dollars (\$15,000). *Commissioner Peatross motioned to approve the Agreement with Robert "Bob" Weidner in the amount of fifteen thousand dollars (\$15,000) upon Attorney Doherty's final review. Commissioner Winterton seconded the motion. All commissioners vote aye and the motion passed.*

Consideration of Payment Vouchers

Deputy Clerk Auditor Connie Sweat joined the meeting at 11:24 A.M...

The commission reviewed vouchers #122728 through 122771 dated September 24, 2012, in the amount of two hundred twenty thousand one hundred thirty two dollars and forty cents (\$220,132.40) as presented by Deputy Clerk Sweat. *Commissioner Peatross motioned to approve the vouchers as presented by the Clerk Auditor's Office. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.*

Tax Adjustment –Assessor

Commissioner Peatross motioned to approve the Tax Adjustments as recommended by the Assessor's Office. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of A Business License Application For Wild Mountain Supply LLC

Deputy Clerk Sweat stated that this business is a mobile mechanic in Roosevelt. No repairs will be done at their home. This has been approved by the Planning and Zoning Department. *Commissioner Peatross motioned to approve the business license as presented by the Clerk Auditor's Office. Chairman Wood seconded the motion. Both commissioners voted aye and the motion passed.*

Consideration Of Minutes For Combined Commission Meeting Held August 27, 2012

Assistant Casper stated that these minutes are not ready for approval at this time.

Consideration Of Minutes For Combined Commission Meeting Held September 10, 2012

Commissioner Winterton motioned to approve the minutes with the necessary corrections. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of Minutes For Combined Commission Meeting Held September 17, 2012

Assistant Casper stated that these minutes are not ready for approval at this time.

Closed Meeting -

Commissioner Peatross motioned to go into and out of closed session for the purpose of discussing personnel issues at 12:25 P.M. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.

Reentered Combined Commission Meeting at 12:52 P.M.

Commission Calendaring

Adjourn

Chairman Wood adjourned the meeting at 12:53 P.M...

Read and approved this 1st day of October 2012.

Kirk J. Wood
Commission Chairman

Diane Freston
Clerk/Auditor

*Minutes of meeting prepared by BobbiJo Casper*_____