



<p><b>POSITION DESCRIPTION</b></p> <p><b>Truck Driver</b></p> <p><b>FLSA Status: Non Exempt</b>  <b>County Classification: Occupational</b>  <b>Salary Grade/Band:</b></p>	<p style="text-align: right;"><b>10 June 2015</b></p> <p style="text-align: center;"><b>Reports to: Duchesne County Roads Manager</b>  <b>Revised:</b>  <b>Human Resources Initials: _____</b></p>
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<p><b>POSITION PROFILE</b></p> <p>Performs a variety of skilled tasks in the operation and service of trucks, transports and specialized wheeled equipment needed to construct, maintain or repair county roads and service systems. May, on occasion, operate heavy motor equipment. The Truck Driver is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control. Works under the general supervision of Roads Department Director.</p>
<p><b>GOALS</b></p> <ul style="list-style-type: none"> <li>• To ensure work performance, effective time management practices, and attention to detail.</li> <li>• To maintain a safe and clean environment.</li> <li>• To adhere to best safety practices and comply with OSHA and other local and federal mandates.</li> </ul>
<p><b>ESSENTIAL FUNCTIONS</b></p> <ul style="list-style-type: none"> <li>• Operates snow removal and sanding equipment to remove snow, ice, etc. from roadways to maintain safe travel conditions within an assigned area; applies ice control materials and chemicals on intersections, curves, hills and railroad crossings. Mounts snowplows; helps maintain snow emergency equipment.</li> <li>• Operates trucks, pup trailer, water truck, bobtail dump truck, flat bed and related transport equipment; transports gravel, asphalt, debris, equipment and related materials.</li> <li>• Performs daily preventive maintenance and routine repair procedures; assures proper fluid levels;</li> <li>• performs various lubricating tasks as needed to assure proper operation; performs routine vehicle safety inspections, maintains daily service log.</li> <li>• May operate heavy equipment as assigned on road maintenance and repair projects by performing manual work and operating departmental equipment.</li> <li>• Performs limited mechanical work including greasing of equipment when needed.</li> <li>• Maneuvers and controls the vehicle in a safe fashion, which includes handling the vehicle on-site and in over-the-road situations, proper signaling, searching for hazards, controlling speed, lane positioning, matching speeds to road conditions (wet, dry, snow, or ice), and the ability to drive during the daytime or nighttime.</li> <li>• Responsible for and keeps vehicle clean inside and in proper working order.</li> <li>• Performs similar or related work as required, directed or as situation dictates.</li> </ul>

## **EDUCATION AND EXPERIENCE**

- High school diploma or equivalent;
- Two (2) years of experience performing the above or related duties; or
- An equivalent combination of education and experience.

## **LICENSES AND CERTIFICATIONS**

- A valid and current CDL Class A with general and airbrake endorsements.

## **SKILLS/ABILITIES**

- Thorough working knowledge of vehicle operation and safety procedures;
- Working knowledge of fundamental construction and maintenance procedures;
- Knowledge of field/operator safety;
- Professional interpersonal communication skills;
- Ability to work safely and accurately;
- Develop effective working relationships with elected officials, professionals, the public, and coworkers.

## **PERFORMANCE MEASUREMENTS**

- Responsible to meet all expectations of the essential functions and perform the required skills and abilities.

## **LANGUAGE SKILLS**

- Ability to follow detailed oral and written instructions given by supervisor.
- Communicates in person and by cell or two-way radio.

## **REASONING ABILITY**

- Ability to take direction and prioritize work assignments.
- Ability to follow proper methods, procedures and safety precautions.
- Ability to follow and understand “rules of the road” for proper operation of truck in traffic and all weather conditions.

## **PHYSICAL REQUIREMENTS**

- Majority of work is performed on the road or on work sites hauling materials with exposure to extremes of heat and cold temperatures and inclement weather. Subject to the hazards associated with road work sites and working with/around other vehicles and tools. Work environment can be very loud.
- Regularly operates heavy/light trucks.
- Frequently lifts and/or moves objects weighing up to 80 pounds such as tools, equipment, supplies, etc.
- Must be able to access all levels of a construction site/building/structure, traverse uneven terrain, and enter and exit from vehicles.

- Manually operates department vehicles, tools, and equipment.

**HAZARDS**

- Occasional exposure to unpleasant environmental conditions and/or hazards.
- Daily exposure to extreme temperature, wetness and/or humidity, respiratory hazards, noise and vibration, and physical hazards
- Frequent exposure to fire, mechanical and road hazards. Occasional exposure to chemical hazards, electrical hazards, and physical danger or abuse.
- Rare exposure to explosives.
- Seatbelt, safety glasses, gloves, hard hat, dust masks, and reflective vest may be required.

**ADA STATEMENT**

- Ability to perform the essential functions of this position with or without reasonable accommodation.

DISCLAIMER: The above statements describe the general nature, level, and type of work performed by the incumbent) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.