



<p><b>POSITION DESCRIPTION</b></p> <p><b>Equipment Operator</b></p> <p><b>FLSA Status: Non Exempt</b>  <b>EEO Code: Occupational</b>  <b>Salary Grade/Band:</b></p>	<p style="text-align: right;"><b>10 June 2015</b></p> <p style="text-align: center;"><b>Reports to: Duchesne County Landfill Manager</b>  <b>Revised: _____</b>  <b>Human Resources Initials: _____</b></p>
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**POSITION PROFILE**

Under the supervision of the Landfill Manager, performs journey level and skilled tasks in the operation and maintenance of the county landfill using heavy duty equipment and vehicles; response to requests and concerns from the public; monitors loads and reclaimed areas to meet state and federal permits.

- GOALS**
- To ensure work performance, effective time management practices, and attention to detail.
  - To maintain a safe and clean environment.
  - To adhere to best safety practices and comply with OSHA and other local and federal mandates.

- ESSENTIAL FUNCTIONS**
- Operates grader, compactor, scraper, backhoe, dozer or related heavy equipment utilized in the moving, covering and compacting of waste deposited into county landfill; maintains road allowing easy access in and out of landfill sites.
  - Observes waste to identify hazardous waste or other materials excluded from deposit in public landfill.
  - Monitors customer activities to assure compliance with established rules and regulations; operates radio and two-way communications as needed to alert equipment operators of suspicious activity or waste loads.
  - Deals with public complaints; apprises public of landfill requirements and fees; resolves issues face-to-face or seeks supervisory assistance.
  - Performs random inspections of loads coming into the land fill from the general public; weekly inspections of sanitations truck loads; inspects to ensure compliance with SWANA, DEQ, and air quality standards; immediately reports possible bio-hazards, improperly disposed medical office wastes, asbestos, etc., to Shop Supervisor.
  - Provides assistance on special construction and maintenance projects undertaken within the landfill; may provide physical or equipment labor related to cutting grades, modifying drainage system or installing protective liners to protect ground water, etc.
  - Checks and services assigned equipment; performs routine maintenance and emergency repairs; reports mechanical problems to supervisor and the shop for repair; operates a variety of hand and power tools in performing general maintenance of vehicles and equipment; may assist in the fabrication of equipment parts.
  - May assist in performing scale-house duties; weighs incoming vehicles, determines fees, accepts and receipts payments; inspects loads to verify materials and prevent illegal dumping.

- May assist in performing general office duties; operates computer to create invoices to carriers and haulers; creates spreadsheets to track various aspects of the landfill operation.
- Performs related duties as required..

### **EDUCATION AND EXPERIENCE**

- High school diploma or equivalent;
- Two years of public works construction and maintenance experience including heavy equipment motor vehicle operation;
- Mechanical repair experience highly desirable; or
- Equivalent combination of education and experience.

### **LICENSES AND CERTIFICATIONS**

- Must be able to successfully pass a criminal background investigation.

### **SKILLS/ABILITIES**

- Thorough working knowledge of public works equipment operation;
- Working knowledge of fundamental construction and maintenance procedures;
- Knowledge of field safety;
- Professional interpersonal communication skills;
- Ability to work safely and accurately;
- Ability to perform lock out tag out on equipment and machinery in accordance with set safety standards;
- Ability to perform heavy manual labor under varying weather conditions.
- Perform duties efficiently and safely.
- Exemplify professional and courteous service to both employees and the public.
- Maintain focus when operating and working on equipment.
- Exemplify good safety practices and protocols.
- Working knowledge of materials and tools used in equipment maintenance;
- Some knowledge of the design, adjustment, operation, maintenance and repair of equipment

### **PERFORMANCE MEASUREMENTS**

- Responsible to meet all expectations of the essential functions and perform the required skills and abilities.

### **LANGUAGE SKILLS**

- Ability to follow detailed oral and written instructions given by supervisor.
- Communicates in person and by cell or two-way radio.

## **REASONING ABILITY**

- Ability to take direction and prioritize work assignments.
- Ability to follow proper methods, procedures and safety precautions.
- Ability to work independently as needed to support the group effort.
- Ability to operate simple to complex heavy duty equipment; operate heavy equipment in various conditions;
- Ability to perform manual tasks for sustained periods of time; perform minor equipment maintenance and repair;
- Ability to performs basic math, and handle and balance cash;
- Ability to establish and maintain effective working relationships with fellow employees, the public and supervisors.

## **PHYSICAL REQUIREMENTS**

- Tasks require variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, and lifting.
- Aspects of the work require talking, hearing and seeing. Common eye, hand, finger, leg and foot dexterity exist.
- Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and some creative problem solving.
- Continuous travel in automobile or heavy equipment required in job performance

## **HAZARDS**

- Environmental hazards may include heat stress, sunburn, contact with poisonous plants, insect bites, dirt, dust, fumes, smoke, etc.. Personal Protective Equipment is to be provided.
- Consistent traffic on roadways where work will be performed.

## **ADA STATEMENT**

- Ability to perform the essential functions of this position with or without reasonable accommodation.

**DISCLAIMER:** The above statements describe the general nature, level, and type of work performed by the incumbent assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.